



EXHIBITOR PROSPECTUS

75th Annual Meeting & Scientific Assembly | April 13-15, 2023
Younes Conference Center North (connected to Crowne Plaza Hotel)
707 Talmadge Street | Kearney, NE 68845

Schedule:

Subject to Change Depending on Speaker Presentations & Timing

Thursday, April 13, 2023

9:00 am	Exhibit Hall Opens
9:15 – 11:30 am	Scientific Session
11:30 – 12:00 pm	BREAK
12:00 – 12:30 pm	Scientific Session
12:30 – 1:30 pm	Sit down Lunch with Physicians
1:30 – 3:30 pm	Scientific Session
3:30 – 4:00 pm	BREAK
4:00 – 5:30 pm	Scientific Session
6:00 pm	Exhibit Hall Closes

Friday, April 14, 2023

9:00 am	Exhibit Hall Opens
9:00 – 11:45 am	Scientific Session
11:45 – 12:15 pm	BREAK
12:15 – 1:15 pm	Scientific Session
1:15 – 2:15 pm	Sit down Lunch with Physicians
2:15 – 3:15 pm	Scientific Session
3:00 pm	Exhibit Hall Closes
3:30 pm	Booths Taken Down

Traffic Generating Features:

Grand Prize Game Card: Meeting attendees will collect signatures at each exhibit booth to be eligible for a Grand Prize! Sponsor the Grand Prize for \$500.

Exhibit Hall Breaks: Scheduled breaks for Physicians in the exhibit hall include two breaks on Thursday and one on Friday. Attendees break food and drink will be located in the Exhibit Hall.

Sit-Down Physician Luncheons:

Two representatives from each exhibiting organization are invited to a sit-down luncheon with the Family Physicians on both Thursday and Friday. You **MUST** reserve seats on your exhibitor application!

Cancellation Policy

All cancellations must be made in writing to the NAFF. If an exhibitor cancels before February 12, a \$100 administrative fee will be retained by or owed to the NAFF. If an exhibitor cancels after February 12 but before March 13, the exhibitor will forfeit or owe 50% of the total cost of the space assigned. No refunds will be made for cancellations made after March 13 or for no-shows.

Basic Booth Information

Your ALL-INCLUSIVE exhibit space including, one 8' skirted table, two chairs, one electrical outlet, WiFi, an identification sign, official name badges, and two meal tickets for lunch on Thursday and Friday. Booth assignments are made on a first come, first served basis.

Booth Price:

Thursday & Friday
8' – \$1,275

Exhibit Hours:

Thursday, April 13
9:00 am – 6:00 pm
and
Friday, April 14
9:00 am – 3:00 pm

Set Up:

Wednesday, April 12
4:00 pm – 6:00 pm
or
Thursday, April 13
8:00 am – 9:00 am

Tear Down:

April 14
2:30 pm – 3:30 pm

Opportunities to Support Conference Activities

There are many opportunities available for your organization to gain visibility and recognition with our attendees by supporting individual conference activities. Your company's support will be recognized in our meeting program, at the event through signage, and in our quarterly publication *Cornhusker Family Physician* (circulation 3,600). **More information about support opportunities is on the next page in this packet.**

Facilities & Hotel Information

The Exhibit Hall is located in the Younes Conference Center North, conveniently attached to the Crowne Plaza Kearney, 707 Talmadge St, Kearney, NE 68845. Make your hotel reservations before March 13, 2023 and mention the Nebraska Academy of Family Physicians for the group rate of \$139.95++.

Shipping Instructions

Freight shipments for any event will not be accepted more than five (5) days prior to the move in date on the contract. Shipments arriving before this time will be subject to storage charges of \$10.00 per package, per day or may be refused by the hotel/conference center. No C.O.D. shipments will be accepted. All shipments must have visibly displayed information on each package. The Address is- Younes Center North Conference Center, 707 W Talmadge Rd, Kearney, NE 68845.

- Name of event
- Full name of the individual claiming the shipment
- Full address and contact information, including phone number of the
- Company shipping the item

Shipments may be left after the event awaiting pickup only if they are fully packaged and ready for shipment with bill of lading attached and have been checked in with Younes Hospitality staff. Packages waiting to be shipped from the hotel/conference center must already be called in for pickup with the shipping company. The staff may require the item be moved to a storage area to accommodate other incoming events. Moving of the item is the exhibitor's responsibility. Outbound shipments must be picked up within two (2) days following the event's conclusion. Any items left in the exhibit area that have not been identified and checked in with Younes Hospitality staff as outgoing shipments or have not been picked up with two (2) days after the event's conclusion, will be disposed of.